

SPECIAL EVENTS

Development Permit Application Form



THIS FORM IS TO BE COMPLETED & SIGNED IN FULL, WHEREVER APPLICABLE, BY ALL REGISTERED OWNER(S) OF THE LAND AND/OR BY A PERSON AUTHORIZED TO ACT ON BEHALF OF THE LANDOWNER(S)

1 LANDOWNER INFORMATION

Name of registered owner(s) of land

Christopher Scott

Address

Town

Mirror

Home Phone

Province

Alberta

Cell Phone

Postal Code

T0B3C0

Email

I would like to pick-up my Notice of Decision and Development Permit, rather than having it mailed.

I would also like an emailed copy of my Notice of Decision and Development Permit.

2 APPLICANT AUTHORIZED TO ACT ON BEHALF OF REGISTERED LANDOWNER(S) (IF APPLICABLE)

Name of applicant(s)

Address

Town

Province

Postal Code

Home Phone

Cell Phone

Email

3 LEGAL LAND DESCRIPTION OF PROPERTY TO BE DEVELOPED

All OR Part of Quarter (ie. NE/NW/SE/SW) Section Township Range West of the Meridian

OR Being all parts of Lot

6-10

Block

103

Plan

7159AI

Hamlet or Subdivision Name

Mirror

Civic Address (Blue 911 Sign)

4274 41st

Total Parcel Size

5 acres

4 EVENT CONTACT DETAILS

Organizer (Name)

Christopher Scott

Phone

Email

On Site Liaison (Name)

Phone

Email

Security (Name)

Phone

Email

5 SUPPORTING DOCUMENTS ATTACHED (IF APPLICABLE)

Site Plan

Copy of Liquor Permit

Traffic Accommodation Plan

Emergency Response Plan

Consultation Report

Liability Insurance

RCMP Confirmation

Other (please specify)

6 EVENT INFORMATION

Existing Use of Land

Cafe, C-Store, Fuel Station, RV park

Name of Proposed Event

Summer activities

Type of event

Music

Projected number of attendees

500

Event website

This is a new event

OR

This is a renewal of a previously approved event

If this is a renewal, please list any changes for this year:

Date(s) of the Event: *(please attach a detailed itinerary if available)*

Date

June 30-July 4

Start Time

June 30 17:00

End Time

July 4 11:00

Date

July 30-Aug 1

Start Time

July 30 11:00

End Time

August 1 17:00

Date

July 25

Start Time

11:00

End Time

22:00

Date

Sept 2-5

Start Time

11:00

End Time

Sept 5 17:00

Describe the types of activities that will take place:

Live music, BBQ, car/bike show

7 USE OF ANY EXISTING AND/OR TEMPORARY STRUCTURES

(please ensure the names of the structures correlate with those listed on the site plan)

Cafe, patio, and C-store will be used as per normal

Has an occupancy load been established for the above noted buildings?

(the County will require confirmation that an accredited safety codes agency has completed an occupancy load for each structure that will be used during the event)

YES NO IN PROGRESS If yes, what is the occupancy load? **40 cafe plus 40 patio**

For development that would result in residential occupancy, overnight accommodation or public facilities, please indicate if the development would be within 800 metres (or 0.8 kilometres) of:

Sour Gas Facility	YES	NO	<input checked="" type="radio"/>
Confined Feeding Operation	YES	NO	<input checked="" type="radio"/>
Landfill for the disposal of waste, waste processing site or waste transfer station	YES	NO	<input checked="" type="radio"/>
Wastewater Treatment Facility	YES	NO	<input checked="" type="radio"/>

8 TRAFFIC

Indicate the expected number vehicle trips per day that will be generated as a result of the event:

100-300

Indicate the expected peak traffic times and what part of the event they correspond to:

Opening days within the first three hours, and closing days within the last 12 hours

Indicate the primary route patrons will take to enter the site:

(the County will require this to be shown on the site plan)

Access from HWY 50, or 2 access from HWY 21

Indicate the proposed route that is reserved for emergency vehicles to gain access to the site:

(the County will require this to be shown on the site plan)

HWY 50 or HWY 21 access will remain throughout the events

What are the expected impacts on County roads and how will you address them?

(dust control, road maintenance, gravel etc.)

None expected. Access from hwy is right to Whistle Stop Property

What provisions have been made for parking of participants, vendors, organizers, performers?

3 acres of on-site parking available plus overflow in south lots

9 SOUND

Will the event feature amplified entertainment? YES NO

Description of the sound:

(equipment, duration or source)

Live music with amplified entertainment. Throughout the day with louder music between 6-10PM

Expected impacts:

None expected. We have had multiple successful events in the past and have very few complaints brought to our attention.

Steps taken to reduce impacts:

Music will be at the far end of the property with the direction of sound facing south

10 FOOD, BEVERAGE AND MERCHANDISE

Will alcohol be served? YES NO

If yes, please ensure a copy of your liquor license is attached.

If food, beverages, and/or merchandise are to be sold, please provide a list of the vendor names and the products to be sold:

To be announced. Vendors are required to have their own food handling permit.

Describe how you will deal with waste generated on site from vendors and patrons:

(this includes greywater, sewage, litter, cooking oil etc.)

Vendors are responsible for their own waste. Volunteers will deal with garbage from patrons throughout the day.

11 CAMPING

Is overnight camping proposed? YES NO

If yes, how many sites are proposed?

Existing 11 sites with unserviced overflow tenting sites available (20)

Will advanced entry for camping setup be available? YES NO

if so, what date will the site be open for this purpose?

RV park is open year-round

Are campfires proposed during the event? YES NO

if yes, what firefighting measures are in place?

Fires within county rules ie contained fire pits with a screen. Water is available in the RV park if needed

Please ensure camping areas are clearly marked with signage indicating Section A, B, C etc. so that emergency personnel may be directed to a specific area in case of an emergency.

12 OTHER APPROVALS

Is the proposed development the subject of a licence, permit, approval, or other authorization granted by the Natural Resources Conservation Board, Energy Resources Conservation Board, Alberta Energy Regulator, Alberta Energy and Utilities Board or Alberta Utilities Commission?

YES NO

If "yes", please describe

Is the proposed development the subject of the application is the subject of a licence, permit, approval, or other authorization granted by the Minister of Environment or granted under any Act the Minister is responsible for under s.16 of the Government Organization Act*?

YES NO

If "yes", please describe

**The Minister is responsible for the following Acts: Alberta Land Stewardship Act, Environmental Protection Act, Public Lands Act, Surveys Act, Water Act.*

13 DECLARATION

- I/We declare that the information given on this form and accompanying plan(s) and other documents are to the best of our/my knowledge a true statement of facts concerning the proposed development
- I/We also give my/our consent to allow a person appointed by the County the right to enter upon the said property with respect to this application only.
- I/We hereby consent to the public release and disclosure of all information contained within this application and supporting documentation as part of the development process.

Registered Landowner Signature

Date

4 June 2022

Registered Landowner Signature

Date

Applicant Signature (If Different than the Registered Landowner)

Date

Applicant Signature (If Different than the Registered Landowner)

Date

Please note that all information that you provide will be treated as public information in the course of Lacombe County's consideration of this development application pursuant to the Municipal Government Act, R.S.A. 2000 Chapter M-26 and the County's Land Use Bylaw. By signing this application, you consent to the public release of any information provided by you pursuant to this development. Information you provide will only be used for purposes related to the evaluation and consideration of this development application. If you have questions about this, please contact the FOIP Coordinator, Lacombe County, RR 3, Lacombe AB T4L 2N3 (403) 782-6601.