

Schedule "A" - Administration Policy Review Timelines			
Department	Policy	Status	Council Action
Human Resources	AD(10) County Vehicle Use	Updated	To Be Presented March 25, 2021
Human Resources	AD(12) - Employment of Relatives	To be Reviewed	Future Meeting
Human Resources	AD(14) - Staff Retirement	To be Reviewed	Future Meeting
Human Resources	AD(15) Long Service Recognition	To be Reviewed	Future Meeting
Human Resources	AD(17) Employee Progressive Discipline Process	To be Reviewed	Future Meeting
Human Resources	AD(24) Respectful Workplace	To be Reviewed	Future Meeting
Human Resources	AD(28) - Acceptance of Gifts	To be Reviewed	Future Meeting
Human Resources	AD(35) Substance Abuse Prevention Program	To be Reviewed	Future Meeting
Financial Services	AD(2) Capital Purchasing and Disposition	To be Updated as part of Reserve Review	Summer of this Year
Financial Services	AD(25) Accounting for Tangible Capital Assets	To be Reviewed	Summer of this Year
Financial Services	AD(29) Replacement of Capital Equipment	To be Updated as part of Reserve Review	Summer of this Year
Financial Services	AD(30) Financial Reserves	To be Updated as part of Reserve Review	Summer of this Year
Financial Services	AD(4) Investments	To be Updated as part of Reserve Review	Summer of this Year
Financial Services	AD(41) Asset Management Policy	Approved in 2018. Reviewed	No Action Required
Financial Services	AD(5) Automated Payment Approvals	Review and Update	Second Meeting in April
Financial Services	AD(6) Use of Lacombe County Credit Cards	Review and Update	Second Meeting in April
Communications	AD(27) Corporate Identity Guidelines	Review and Update	Second Meeting in April
Communications	AD(36) Purchase of Tickets for Community Events	Review and Update	Second Meeting in April
Communications	AD(40) Public Participation Policy	Reviewed	No Changes
Communications	AD(42) Social Media Policy - Council	Reviewed	No Changes
Communications	AD(43) Social Media Policy - Staff	Reviewed	No Changes
Information Technology	AD(23) - Internet & Email Use	Review and Update	First Meeting in April

Information Technology	AD(38) Surveillance Cameras	Review and Update	First Meeting in April
Assessment and Taxation	AD(3) - Recovery of Taxes on Property Not Related to Land	Review and Update	First Meeting in April
Cemetery	AD(21) Cemetery Support	Reviewed. Update references	To Be Presented March 25, 2021
Cemetery	AD(31) Memorial Objects for Cemeteries	Reviewed. Update references	To Be Presented March 25, 2021
FCSS	AD(22) - FCSS Programs	To be Updated as part of FCSS Review	Summer of this year.
Risk Management & Sales	AD(26) Risk Control	Review and Update	Second Meeting in April
Land & Economic Development	AD(8) Land Sales - Hamlet of Mirror	Update references and review Land Values	First Meeting in April