

APPROVED MINUTES OF THE LACOMBE REGIONAL WASTE SERVICES COMMISSION BOARD NOVEMBER 25, 2020

The meeting of the Lacombe Regional Waste Services Commission was called to order by Vice-Chairperson Barb Shepherd at 1:10 p.m. in the Council Chambers of the Lacombe County office on Wednesday November 25, 2020.

Present

Commission Members:

Present:

Village of Alix	Barb Gilliat
Town of Bentley	Neil Maki
Lacombe County	Barb Shepherd
	Dana Kreil (Alt)
City of Lacombe	Thalia Hibbs
Town of Eckville	Colleen Ebdon
Village of Clive	Luci Henry

Regrets:

City of Lacombe	Grant Creasey
Lacombe County	John Ireland

Others:

Jay Hohn	LRWSC Commission Manager
Alissa Lundie	Recording Secretary

Welcome

Ms. Shepherd welcomed the Commission Board to the fifth LRWSC meeting of 2020 in Council Chambers at the Lacombe County Office.

**RWS/51/20
Agenda**

Ms. Shepherd asked the Board if there were any additions to the agenda.

Moved by Mr. Maki to approve the agenda as presented.

Carried Unanimously.

**RWS/52/20
Minutes**

Moved by Ms. Gilliat that the minutes of October 14, 2020 Regular Meeting be approved.

Carried Unanimously.

Business Arising from the October 14, 2020 Minutes

RESOURCE RESOLUTION RWS/41/20

**RWS/53/20
GIC Allocation –
CIBC Wood Gundy**

Administration informed the Commission Board that they directed CIBC Wood Gundy to invest the amount of \$1,065,000.00 of the closure/post closure funds in the following manner to provide a greater yield:

- \$ 315,000.00 into a 2-year auto-callable fund at 2% (locked)
- \$ 500,000.00 into a 5-year fund at 1.71%
- \$ 250,000.00 into a 7-year fund at 1.57%

Administration also let the Commission Board know that these amounts and funds will be reviewed regularly to ensure that the Commission is realizing the best possible returns for their investments and that the funds will be adjusted accordingly as the markets change.

Moved by Ms. Hibbs that the GIC Allocation by CIBC Wood Gundy be received for information.

Carried Unanimously.

RESOURCE RESOLUTION RWS/23/20; RWS/32/20

***RWS/54/20
Third Party Disposal
Rates***

At the October 14th meeting it was moved to increase Commercial Hauler tipping fees at the Prentiss Facility effective January 1, 2021 at a rate to be determined by the Commission Manager.

Mr. Hohn reviewed with the Commission Board that the original reasoning for increasing the commercial hauler tipping fees was to discourage commercial haulers from bringing in waste from outside of Lacombe County borders due to the lower tipping fees per tonne. Since the implementation of the Proof of Residency Program, there has been a decline in waste volumes from some of our typical commercial haulers.

Mr. Hohn also reviewed with the Commission Board that he did a comparison as to what other neighboring landfills are charging for commercial C&D waste, and found that the tipping fees will range from \$35.00/MT to \$107.00/MT with the average being \$72.00/MT. He indicated that increasing the commercial tipping fees from \$40.00/MT to the average tipping fee of \$72.00 at this time could potentially generate approximately \$150,000 for LRWSC in 2022 if volumes stayed consistent. Taking into consideration the current Covid-19 pandemic, and in addition to the economic state of the province, an increase of the tipping fees may put a further financial strain on local businesses that are already having a difficult time managing to remain operational at this time. Mr. Hohn recommended postponing any increases at this time.

Ms. Hibbs and Ms. Gilliat expressed that they felt that some kind of fee increase should take place to bring the tipping fees more into line, and inquired as to whether a partial increase could be implemented instead.

Ms. Shepherd pointed out that raising commercial fees by a large amount January 1st, 2021 may not be feasible as most carriers are already in binding contracts and budgets for 2021 have been set for most companies.

Ms. Kreil agreed that the timing for an increase on January 1, 2021 may not be optimal and that the increase be revisited again in 2021.

Ms. Shepherd agreed with waiting until 2021 to review the increases and if an increase is to be implemented, ample notice could then be given to the commercial haulers so that they could adjust their contracts and budgets accordingly for 2022.

Moved by Ms. Gilliat that the Commission Board table an increase in Commercial Waste Hauler tipping fees at this time, and re-evaluate the increase at the April 28, 2021 meeting.

Carried Unanimously.

***RWS/55/20
Waste Haul
Summaries***

Administration reviewed the Waste Haul summaries for the month of October 2020. Clarification was given in the following areas:

- Mr. Hohn reviewed the current dry rubble totals and wood totals how they compare to prior years.

Moved by Ms. Kreil that the Waste Haul Summaries for the month of October 2020 be received as information by the Commission.

Carried Unanimously.

***RWS/56/20
Accounts Paid
YTD Budget
Comparative List
Acct. Payable
Cheque Listing***

Administration reported on the following with the Commission:

- Year to Date Budget Report October 31, 2020.
- Clarification given in regards to the Travel and Subsistence category.
- Accounts Payable Cheque Listing from October 1 - 31, 2020.

Moved by Ms. Gilliat that the YTD Budget Comparative to October 31, 2020, be received as information by the Commission.

Carried Unanimously.

Moved by Ms. Gilliat that the Accounts Payable Cheque Listing from October 1-31, 2020 be received as information by the Commission.

Carried Unanimously.

***RWS/57/20
2021 Regular Board
Meeting Schedule***

The 2020 meetings for the Commission will be held at the Prentiss Transfer Site – Administration Building; 40123 Rge Rd 260 (*jct of Hwy 12 & Prentiss Road (Rge Rd 26-0) south 4 kms.* Wednesdays commencing at 1:15 p.m.

- February 24, 2021
- April 28, 2021 (2020 Audit)
- June 23, 2021
- August 25, 2021
- October 13, 2021 (2022 Budget Meeting)
- November 24, 2021 (Organizational Meeting)

Moved by Ms. Ebden that the Commission Board accepts the 2021 Commission Board Meeting dates as presented.

Carried Unanimously.

***RWS/58/20
Manager's Report***

Mr. Hohn reported on the following Manager's Report to October 31, 2020. The highlights are as follows:

- Staff Update.
- Equipment Storage Shop Repairs – currently working with insurance for repairs.
- Site Truck/One Ton Truck update – site truck has been replaced and the one ton will be ready early December.
- Mattress Recycling Program – very well received and two loads have gone out, 240 mattresses have gone to recycling to date.
- Grass Clippings – AEP has declined our request to use clippings on cells.
- Cell 5 Excavation/Cell 3 & 4 Reclamation.
- Annual Skid Steer Replacement.
- Wood Stockpiling.
- Transfer site Tours – most members have done tours of our sites.
- Staff Training.
- Covid 19 Enhanced Protocols.

Moved by Ms. Kreil that the Managers Report be received as information by the Commission.

Carried Unanimously.

Next Meeting

The next regular meeting of the Commission will be held February 24, 2021 at 1:15 p.m. in the LRWSC Administration Boardroom at Prentiss.

**RWS/59/20
Adjourn**

Moved by Ms. Gilliat that the meeting adjourns.

***Time: 1:54 p.m.
Carried Unanimously.***

Chairperson

Manager